**Southwest Georgia Department of Public Health**  
**JOB ANNOUNCEMENT**

**Do you desire to make a difference in your community? If so, this is the job for you!!**

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Division/Office/Unit/Location</th>
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<tbody>
<tr>
<td>Public Health Registered Nurse—Level 1, 2 or 3 (Depending on experience/qualifications)</td>
<td>Southwest Public Health District 8, Unit 2/Child Health Program/Albany, Georgia</td>
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<tr>
<th>Posting Date</th>
<th>Application Deadline</th>
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<tr>
<td>November 19, 2019</td>
<td>Open Until Filled</td>
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<tr>
<th>Pay Grade</th>
<th>Position Number</th>
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<tbody>
<tr>
<td>J, K, or L</td>
<td>To be assigned</td>
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**General Nature of Work**
Provides care coordination and case management services to children who have complicated medical conditions. Assesses the patient’s condition, develops plans of care, educates patient and the family, and refers patient to agencies that can assist in meeting health and/or social needs. Documents pertinent observations and responses to treatment. Facilitates physician/patient communication & treatment via Telehealth. The position requires extensive travel throughout the 14 county Health District to include home visits. Conducts presentations at schools, churches, organizations, etc. May serve on community committees. Must maintain CPR certification. The position may require working some evenings and weekends during special events such as health fairs and responding to disasters. May be temporarily assigned to assist in other counties in the district. Maintains HIPAA standards related to Privacy and Security and provides exceptional customer service.

**Minimum Qualifications**
- **Pay grade J**: Associate's degree/diploma in Nursing from an accredited college AND Current Georgia Registered Professional Nurse license.
- **Pay grade K**: Bachelor's degree in Nursing from an accredited college or university AND Current Georgia license to practice as a Registered Professional Nurse OR Associate's degree/diploma in Nursing from an accredited college AND One year of PHN experience AND Current Georgia Registered Professional Nurse license.
- **Pay grade L**: Bachelor's degree in nursing from an accredited college or university AND One year of PHN experience AND current Georgia license to practice as a Registered Professional Nurse OR Associate's degree in nursing from an accredited college or university AND Two years of PHN experience AND current Georgia Registered Professional Nurse license.

*(Please mail or bring a copy of College Transcript or Diploma to Interview) *Must have official transcript prior to start date

**Preferred Qualifications**
- Experience in providing case management services
- Experience performing physical exams on newborns, toddlers, children and adolescents
- Baccalaureate level health assessment course
- Public Health experience

**A State Merit Application for Employment and Resume must be received by this office no later than the deadline:**

**Connie Lewallen**  
Human Resources  
Southwest Health District 8, Unit 2  
1109 North Jackson Street  
Albany, GA 31701-2022  
Fax: 229-430-3835  
State Merit Application available:  
[www.southwestgeorgiapublichealth.org](http://www.southwestgeorgiapublichealth.org)

Applications should be filled out carefully and completely. **Highlight any experience related to the Preferred Qualification.** Describe background in full. Incomplete applications may result in an applicant not being considered for the position. All information submitted is subject to verification. Drug screen and criminal background check required. If selected, male applicants between 18 and 26 years of age must present proof of Selective Service Registration.

We are an Equal Opportunity Employer
Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessary receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time once a satisfactory applicant pool has been identified.