**Southwest Georgia Department of Public Health**  
**JOB ANNOUNCEMENT**

## Important responsibilities in helping keep our communities healthy!

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Division/Office/Unit/Location</th>
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<tbody>
<tr>
<td>Public Health Registered Nurse 1, 2 or 3 (Depending on experience/qualifications)</td>
<td>Southwest Public Health District 8, Unit 2/Dougherty County Health Department/Albany, Georgia</td>
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<table>
<thead>
<tr>
<th>Posting Date</th>
<th>Application Deadline</th>
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<tr>
<td>November 27, 2019</td>
<td>Open Until Filled</td>
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<tr>
<th>Pay Grade</th>
<th>Position Number</th>
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<tr>
<td>J, K or L</td>
<td>To be assigned</td>
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### General Nature of Work
Provides comprehensive assessments of patients and may include those with communicable infections. Performs health assessments including health history and complete physicals (may include examination of reproductive system). Collects specimens, conducts some laboratory testing such as hemoglobin, pregnancy tests, microscopic assessment of specimens. Documents information in health record (will include electronic medical record), provides treatment utilizing nurse protocols, administers vaccinations, educates patients and families, and refers patients to agencies that can assist in meeting patients’ needs. Conducts presentations at schools, churches, organizations, etc. May serve on community committees. Maintains CPR certification. The position will require making home visits and providing services in community-based environments. The position may require working some evenings and weekends during special events such as health fairs and responding to disasters. May be temporarily assigned to assist in other counties in the district. Maintains HIPAA standards related to Privacy and Security and provides exceptional customer service.

### Minimum Qualifications
Associate's degree/diploma in Nursing from an accredited college AND Current Georgia Registered Professional Nurse license. (Please mail or bring a copy of College Transcript or Diploma to Interview—must have official transcript prior to start date)

### Preferred Qualifications
- Baccalaureate level health assessment course
- Public Health experience
- Experience with administering immunizations
- TB experience such as contact investigation, treatments including Direct Observation Therapy
- Experience performing pelvic exams

### A State Merit Application for Employment and Resume must be received by this office no later than the deadline:

Connie Lewallen  
Human Resources  
Southwest Health District 8, Unit 2  
1109 North Jackson Street  
Albany, GA 31701-2022  
Fax: 229-430-3835  
State Merit Application available: [www.southwestgeorgiapublichealth.org](http://www.southwestgeorgiapublichealth.org)

Applications should be filled out carefully and completely. **Highlight any experience related to the Preferred Qualification.** Describe background in full. Incomplete applications may result in an applicant not being considered for the position. All information submitted is subject to verification. Drug screen and criminal background check required. If selected, male applicants between 18 and 26 years of age must present proof of Selective Service Registration.

**We are an Equal Opportunity Employer**
Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessary receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time once a satisfactory applicant pool has been identified.