Do you desire to make a difference in your community?  
If so, this is the job for you!

**Job Title**  
County Nurse Manager, Level 1 or 2  
(PH Nurse Supervisor, Level 1 or 2)  
( Depending on experience/qualifications)

**Job Code**  
HCP 194/195

**Division/Office/Unit/Location**  
Southwest Public Health District 8, Unit 2/  
Colquitt County Health Department/  
Moultrie, Georgia

**Posting Date**  
March 18, 2020

**Application Deadline**  
March 30, 2020

**General Nature of Work**  
Seeking a full-time County Nurse Manager to oversee operations of a county health department. Under limited supervision, manages nursing, clinical, and population-based services in a county public health department. Provides overall management and administrative guidance to health department programs, assesses educational and programmatic needs, and collaborates with other health care providers in the provision of services. Provides programmatic and fiscal oversight, manages budgets, and makes assessments to determine community needs. Identifies community partners, providers, and agencies and develops relationships to further public health efforts in the community. Provides direct clinical services. The position may also require working some evenings and weekends during special events such as health fairs and responding to disasters. Maintains HIPAA standards related to Privacy and Security and provides exceptional customer service.

**Minimum Qualifications**

**Paygrade M:**  
Bachelor's degree in nursing from an accredited college or university AND Two years of PHN experience AND current Georgia Registered Professional Nurse license OR Associate’s degree in nursing from an accredited college or university AND Three years of PHN experience.

**Paygrade N:**  
Master's degree in nursing, public health, or related field from an accredited college or university AND Two years of supervisory experience at the lower level PH Nursing Spv 1(HCP194) or position equivalent AND current Georgia Registered Professional Nurse license OR Bachelor's degree in nursing AND Four years of supervisory/management experience AND current Georgia Registered Professional Nurse license OR Associate's degree AND Five years of RN supervisory/management experience AND current Georgia Registered Professional Nurse license.

*(Please mail or bring a copy of College Transcript or Diploma to Interview—must have official transcript prior to start date)*

**Preferred Qualifications**

- Master’s degree in nursing, public health, or related field from an accredited college or university
- Public Health experience
- Developing and managing budgets
- Managing multiple programs
- Quality Assurance experience
- Developing Community Partnerships
- Managing professional clinical staff

A State Merit Application for Employment and Resume must be received by this office no later than the deadline.

Connie Lewallen  
Human Resources
Southwest Health District 8, Unit 2  
1109 North Jackson Street  
Albany, GA 31701-2022  
Fax: 229-430-3835  
State Merit Application available:  
[www.southwestgeorgiapublichealth.org](http://www.southwestgeorgiapublichealth.org)

Applications should be filled out carefully and completely. **Highlight any experience related to the Preferred Qualification.** Describe background in full. Incomplete applications may result in an applicant not being considered for the position. All information submitted is subject to verification. Drug screen, criminal background check, and immunization records required. If selected, male applicants between 18 and 26 years of age must present proof of Selective Service Registration.

We are an Equal Opportunity Employer  
Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessary receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification. This position is subject to close at any time once a satisfactory applicant pool has been identified.